

PUBLIC GIFTS TO THE SCHOOLS

The Evansville Community School District Board of Education appreciates the generosity of individuals and organizations within the community that wish to donate money or other gifts to enhance the work of the schools and extend student learning opportunities. At the same time, the Board feels it must maintain control over the District's educational programs and student activities and assure equity among District schools.

The Board may accept and use gifts of money or property and bequests for a purpose deemed by the Board to be consistent with District mission and goals.

The following guidelines shall be considered in accepting a gift.

- Gifts and bequests shall not place unreasonable restrictions on the school program.
- Gifts and bequests shall not add unnecessarily to other costs.
- Gifts and bequests shall not add to staff load.
- Gifts and bequests shall not start a program the Board may be unwilling or unable to continue.
- Gifts shall not be accepted with any contingencies or promises of special privileges or consideration.
- Acceptance of gifts does not imply an endorsement of any business or product.
- The District shall not unlawfully discriminate in the acceptance and administration of gifts, bequests, scholarships and other aids, benefits or services to students from private agencies, organizations or persons. Discrimination complaints shall be processed in accordance with established procedures.
- Gifts must be in compliance with all provisions of policy, school code or public law.

Individual Gifts under \$5,000.00 in value:

Gifts offered to the District with a value under \$5,000.00 may be made directly to schools or programs and deposited into the appropriate District account through the business manager. The Board shall be notified of these donations at a board meeting in December and June.

Individual Gifts at or above \$5,000.00 in value:

Gifts offered to the District with a value at or above \$5,000.00 must be approved in advance by the Board. Receipt of the gift shall be arranged after final Board approval.

For all approved gifts, a letter of appreciation by the District Administrator or designee will be sent to the donor or the donor's designee. This letter will serve as a receipt for the donor in acknowledgement of a non-profit donation to the District.

All gifts, grants and bequests will become school property to be used at the discretion of the school unless otherwise specified in the bequest.

Legal Ref.: Section 118.13 Wisconsin Statutes (Pupil Discrimination Prohibited)
118.27 (Gifts and Grants)
PI 9.03(1)(d) Wisconsin Administrative Code (Pupil Nondiscrimination)

Local Ref.: Policy #842 - Donation and Memorial Signage